

**Insight School of Oklahoma Annual Board Meeting Minutes  
November 14, 2019 5:30 pm**

**Location: Insight School of Oklahoma Board Meeting Room  
1156 S Douglas Blvd.  
OKC, OK 73130**

Meeting called to order at 5:40pm

**I. Roll Call**

**Board Members:** James Smith, President; Dr. Leo Presley, Vice President; Lee Maples, Member

**Absent:** Kelly Barnes, Clerk, Christy Prather-Skinner, Member

**Other:** Jennifer Wilkinson, ISOK Head of School; Michelle Scionti, State Director of Shared Services; Chris Pitts, Operations Manager & Minutes Clerk; Bill Hickman, Board Attorney; David Harp, Treasurer, Tina Littell, Deputy VP Regional School Services, Doug McCollum, K12 Senior VP of Products; Steve Huff, Public; Jack Jenkins, External Financial Auditor; Dr. Rebecca Wilkinson, Statewide Virtual Charter School Board

**II. Call to the public**

None

**III. Consideration and possible approval of minutes from the September 12, 2019 Insight School of Oklahoma Board Meeting**

**Discussion:** None

**Action:** Dr. Leo Presley made a motion to approve the minutes of the September 12, 2019 Board Meeting as presented. Lee Maples seconded the motion. The motion passed unanimously.

**IV. Updates**

**a. Board President Update**

**Discussion:** None

**b. Treasurer Update**

**Discussion:** David Harp reviewed the budget.

**c. Head of School**

**i. Activity Fund Report**

**Discussion:** No expenditures. Collecting deposits for Holiday of Hope initiative, raising enough funds to support four ISOK families.

**ii. School Update**

**Discussion:** Jennifer Wilkinson excited to announce that Insight was awarded the Edge Grant, with a total of \$400,000 to use towards school improvement for the next three years. Insight is still enrolling toward cap of 760.

Doug McCollum introduced upcoming K12 curriculum and platform

enhancements.

**iii. Dropout Report**

**Discussion:** Jennifer Wilkinson presented the dropout totals

**d. Board Member Comments**

**Discussion:** None

**V. Business**

**a. Consent Docket**

**i. Discussion and possible action regarding FY 2020 purchase orders # 155 - 170**

**ii. Discussion and possible action regarding change order 2020-11-16**

**iii. Discussion and possible action regarding payment of FY 20 K12 invoices, pending availability of funds**

**Discussion:** None

**Action:** Dr. Leo Presley made a motion to approve the entire consent docket. Lee Maples seconded the motion. The motion passed unanimously.

**b. External Auditor's Presentation on FY 2018-2019 Annual Financial Audit**

**Discussion:** Jack Jenkins presented on the Independent Auditor's report.

**c. Consideration and possible action regarding FY 2018-2019 Annual Financial Audit**

**Action:** Dr. Leo Presley made a motion to approve FY 2018-2019 Annual Financial Audit. Lee Maples seconded the motion. The motion passed unanimously.

**d. Consideration and possible action regarding 2020 board meeting dates, time and location**

**Discussion:** Jennifer Wilkinson reviewed options for meeting at the ISOK Midwest City office or the Oklahoma Public School resource Center.

**Action:** Dr. Leo Presley made a motion to approve the 2020 board meeting dates, time and location with amendment of 5/16 start time to 1:00pm. Lee Maples seconded the motion. The motion passed unanimously.

**e. Consideration and possible action regarding acknowledgement of Kristen Moore as alternate Encumbrance Clerk and alternate Activity Funds Custodian.**

**Action:** Dr. Leo Presley made a motion to approve Kristen Moore as alternate Encumbrance Clerk and alternate Activity Funds Custodian. Lee Maples seconded the motion. The motion passed unanimously.

**f. Consideration and possible action regarding Tallo platform**

**Discussion:** Jennifer Wilkinson discussed value of Tallo as a college-career counseling program enhancement allowing students to build resumes, apply for scholarships, and explore job options.

**Action:** Dr. Leo Presley made a motion to adopt Tallo. Lee Maples seconded the motion. The motion passed unanimously.

**g. Consideration and possible action regarding Title 1 school plans**

**Discussion:** Jennifer Wilkinson reviewed Title I school improvement plans for both ISOK MS and HS.

**Action:** Dr. Leo Presley made a motion to approve the Title 1 school plans. Lee Maples seconded the motion. The motion passed unanimously.

**h. Presentation of the Statewide Virtual Charter School Board Annual Report**

**Discussion:** Dr. Rebecca Wilkinson presented the Statewide Virtual School Board Annual Report. In this year's report, "all students" included are currently defined as both FAY and NFAY students enrolled during the year.

**i. Consideration and possible action regarding ISOK Strategic Plan and Goals**

**Action:** Dr. Leo Presley made a motion to approve the ISOK Strategic Plan and Goals. Lee Maples seconded the motion. The motion passed unanimously.

**j. Consideration and possible action regarding ISOK Board Policy: Open Record Policy**

**Action:** Dr. Leo Presley made a motion to approve ISOK Board Policy: Open Record Policy. Lee Maples seconded the motion. The motion passed unanimously.

**k. Consideration and possible action regarding ISOK Board Policy: Certification Reimbursement Policy**

**Action:** Dr. Leo Presley made a motion to approve ISOK Board Policy: Certification Reimbursement Policy. Lee Maples seconded the motion. The motion passed unanimously

**l. Consideration and possible action regarding ISOK Board Policy: Webcam Usage Policy**

**Action:** Dr. Leo Presley made a motion to approve ISOK Board Policy: Webcam Usage Policy. Lee Maples seconded the motion. The motion passed unanimously

**m. Consideration and possible action regarding ISOK Board Policy: Social Sessions Sharing Contact Information**

**Action:** Dr. Leo Presley made a motion to approve ISOK Board Policy: Social Sessions Sharing Contact Information. Lee Maples seconded the motion. The motion passed unanimously

**VI. New Business**

New business means any matter not known about or which could not have been reasonably foreseen prior to the time of posting. 25 § 311(A)(9)

**Discussion:** None

**VII. Adjourn**

**Action:** Dr. Leo Presley made a motion to adjourn the meeting at 7:06pm. Lee Maples seconded the motion. The motion passed unanimously.